

<b>Risk</b>	<b>Community Sports Venues - inside and outside</b>
-------------	---

What are the hazards?	Who might be harmed and how?	What are you already doing (existing Control Measures)?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
Slips and trips in various venues	Staff and customers	Cleaning regime in place  Cleaning staff trained to use correct regime  Visual check. Spills cleaned up immediately		Cleaning Staff/Site team  Community staff/Hirers		Ongoing
Electrical shocks and Fire danger	Staff and customers	No trailing leads/cables. PAT regime in place and maintained  Fire equipment and systems tested and inspected  Mains electrical cupboard, kept locked.		Site team/Community staff/Hirers  Site Team  Site Team		Ongoing
Low or high temperatures	Staff and customers	Adequate means of heating and ventilation	Open exit doors when required and to allow cooling. Not to be opened in the rain.	Community staff/Hirers		Ongoing



What are the hazards?	Who might be harmed and how?	What are you already doing (existing Control Measures)?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
		Ceiling fans in Dance Studio allowing additional circulation.		Community Staff		
Moving and handling equipment	Staff and customers	<p>Hirers responsible to set up equipment themselves. Shown correct procedure on induction</p> <p>All equipment used is age appropriate, used in line with manufacturers specification and undergoes a rigorous maintenance schedule</p> <p>Equipment (goals) stored correctly and hirer moves as required</p> <p>Athletics equipment stored securely and moved by hirer</p>	Dance Studio mechanised seating only used by trained Site team staff	<p>Community staff/Hirers</p> <p>Site team/ external contractors</p>		Ongoing
Slips and trips caused by ground conditions or debris on floor	Staff and customers	<p>Regular daily visual inspections</p> <p>Site team clear debris</p>		Site Team/Hirers and Community Staff		Ongoing

What are the hazards?	Who might be harmed and how?	What are you already doing (existing Control Measures)?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
AWP – Injury, trips and slips	All users of the pitch	<p>Constant monitoring and regular maintenance</p> <p>Correct footwear to be worn on venues to protect surface and stop players slipping</p> <p>AWP Rules:-</p> <p>NO Blades, spikes, metal studded boots, trainers or shoes. NO dirty or muddy footwear.</p> <p>NO Chewing gum/eating food on the surface.</p> <p>NO Spectators either stood or sat on the pitch.</p> <p>NO Smoking site, NO dogs site</p>	<p>Signage and monitoring. Hirers instructed of correct footwear on booking.</p> <p>Spot checks are done regularly.</p>	Site Team/Hirers and Community Staff		

What are the hazards?	Who might be harmed and how?	What are you already doing (existing Control Measures)?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
Inadequate lighting. Electric shock/ collision	Staff and customers	Flood lights in place to provide adequate lighting  Regularly serviced and maintained	Possible indication of flood light stanchions to avoid shock/collision			
Cleaning	Customers, staff and students	Cleaning regime is in place.	<p>Cleaning schedule implemented throughout the site, ensuring that contact points, worksurfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly.</p> <p>Cleaning regime for toilet facilities particularly door handles, locks and toilet flush.</p> <p>Hand towels and handwash are to be checked and replaced as needed.</p>	<p>Site Team/Cleaning Team</p> <p>Cleaning Team</p> <p>Cleaning Team/Site Staff</p>	Ongoing/ daily	

**Site Name : Wyvern Community Enterprise**

**Date: July 2024**

Risk Assessor	 Signature:	Date 18.7.24
Responsible Manager	 Signature:	Date 18.7.24
<b>Role</b>	<b>Signature</b>	<b>Date Reviewed</b>
Risk Assessor		
Responsible Manager		
Risk Assessor		
Responsible Manager		

# Site Name : Wyvern Community Enterprise

Date: July 2024

## Action Plan for Risk Assessment

Action Plan to be completed based on the findings of the risk assessment. The following actions are to be undertaken to reduce the risk level as far as reasonably practical and to ensure that all of the standard controls and local arrangements are in place.

No	Hazard not fully controlled	Performance Status	Action required	Person Responsible	Target Date	Date of Completion
		Imminent				
		High				
		Medium				
		Low				
Very low						
Responsible Manager			Signature		Date	