



May 2024

Year 11 Special arrangements during exam period

Dear Parent/Guardian,

We would like to clarify that special arrangements have been put into place for Year 11 during the final weeks of the examination period.

Therefore, from tomorrow, Thursday 23rd May, we would like to introduce a special exam timetable, whereby students only attend lessons in the subjects in which they have not yet been examined.

As a result, students no longer need to attend tutor time, PE (Core), RPS, additional English/Maths, Core Premium lessons or any subject in which they have sat ALL their examinations.

This will leave times when students may have the opportunity to study at home or study in study rooms provided. We strongly advise all students to use this time wisely and ensure that they access resources on the revision website etc. If your child will be needing to stay on site when not in exams or lessons to use a study room, please email:

j.munday@wyvern.hants.sch.uk

Students will be registered in lessons and expected to attend all lessons up until their final examination in that subject. At all times other than break, students must be either in an exam, in a supervised classroom or studying off site. The library will not be available for independent revision as it is timetabled for other year groups. Following students' final examination, they will not be expected to attend College until Leavers' Day on Thursday 27th June 2024.

Leavers' Assembly

The Leavers' Assembly will be a celebration of the students' time at Wyvern and reflect on their years at Wyvern and to deliver any goodbye wishes to staff. It will also be the last chance for students to spend some time with their tutor and their tutor group before they leave, which I know is time that tutors and tutees greatly value.

Leavers' assembly will take place on **Thursday 27th June 2024**.

Students must return **all** text books, library books, equipment and resources and pay for any that may have been lost.

Students will **not** be expected to wear uniform on Leavers' day. Any items of uniform that students wish to donate will be gratefully received, and should be handed into Reception. Students are welcome to bring in an additional shirt (rather than the one they are wearing) for other students and staff to sign as has become tradition in recent years.

If you have used ParentMail to top up your child's account, a refund will automatically be applied. If your child uses cash to top up their account they can request a refund through the Finance Office, please allow 3 days to receive this refund. Requests can also be made at the kitchen window between 8:00 am and 9:00 am. If you would like a balance to be transferred to a sibling in Wyvern, please let the Finance Office know. We would recommend students use up any remaining catering balances. Any balances under £5.00 remaining after leavers day will be transferred to the year group charity.

Please ensure your locker is empty and return your key to the Finance Office.

Programme Leavers' Day Thursday 27th June 2024.

8.30 – 8.50 am	Tutor Time
8.50 – 9.30 am	Leavers' Assembly in the Hall
9.30 – 10.00 am	Farewell event in the Quad with staff (collect Leavers' hoodies and yearbooks)
10.20am	Yr11 students to have left Wyvern site by, ready for other year groups to arrive.
6.00 p.m. – 11 pm.	Prom at Botleigh Grange Hotel

We look forward to everyone enjoying this day. If you have any questions regarding Leavers' Day, please feel free to contact us.

Exam results day – Thursday 22nd August 2024

Results can be collected from the quad / main hall between 10.00 a.m. and 11.00 am on Thursday 22nd August 2024.

If students are unable to collect their results in person, the options are as follows:

- Students can nominate someone to collect their results on exam results day. In order to take up this option your son/daughter should write a letter addressed to Miss McKenna in the Exams Office at Wyvern, and include the name of the person nominated to collect the results; this should be with Miss McKenna no later than Thursday 27th June 2024. On exam results day the person collecting the results should present themselves to staff and provide evidence of their identity i.e., driving licence, in order that we can release the results.
- Any results not collected on the day will be posted first class to your home address therefore it is important to ensure that Wyvern College have your most up-to-date address.
- Unfortunately, we are unable to email exam results to students or give out results over the telephone.

GCSE Certificates & Coursework

GCSE Certificates will be posted to you on Tuesday 19th November 2024 via Royal Mail signed for service.

If you would like to request to receive your coursework, please email your teacher/subject department by 27th September 2024. They will then be in touch to confirm when your coursework will be available to collect from reception.

Yours sincerely,

E. Goss



Mrs E Goss
Pastoral Leader for Year 11

Mr S Stocks
Deputy Head